



## ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-Accredited 'A' and Affiliated to Bengaluru Central University)

Soladevanahalli, Bengaluru-560107

Ref. no.: AIGS/Cir/Anti-Ragging/22-23

DATE: Friday, July 26<sup>th</sup>, 2023

### CIRCULAR

#### **Sub: Anti-Ragging Committee Meeting**

All the Anti-Ragging committee members are hereby informed to attend the committee meeting at the Principal's Chamber, AIGS on 27<sup>th</sup> July, 2023 at 3.30PM. The agenda of the meeting is to discuss the actions to be taken for avoiding ragging incidents and to create anti-ragging awareness among the fresh batch of students.

  
Coordinator  
Anti-Ragging Committee

  
PRINCIPAL  
Principal  
Acharya Institute of Graduate Studies  
Soladevanahalli Hesaraghatta Road  
Bengaluru - 560107.

Cc:

IQAC

Office



# ACHARYA INSTITUTE OF GRADUATE STUDIES ANTI-RAGGING COMMITTEE MEET

MINUTES OF THE MEETING HELD ON JULY 27TH, 2023

Venue: Principal's chamber, AIGS  
Academic year: 2022-23

Time 3.30 PM – 4.30 PM

## MEMBERS PRESENT

Presided by-	Principal, AIGS –Chairperson	Dr. Gurunath Rao Vaidya
<b>Members</b> - 1. Inspector of Police, Soladevanahalli Police Station 2. General Administrator, Acharya Institutes 3. HOD-Dept. of FAD 4. HOD-Dept. of Psychology 5. Member Secretary, Asst. Professor, Dept. of Humanities (Law)		
<b>Members Present</b> Mr. Ramakrishne Gowda Mrs. Ashwini Atul Joshi Mr. George Varied T Mr. Chetan K V		
<b>Principal</b> Acharya Institute of Graduate Studies Soladevanahalli Hesaraghatta Road Bengaluru - 560107.		

# MINUTES OF THE MEETING

Item Brief	Item Notes	Approvals	Action by	Remarks
AGENDA ITEMS	<p>Dr. Gurunath Rao Vaidya, Principal/Chairperson, AIGS presided over the Meeting of the Anti-Ragging Committee held in Principal's chamber, at 3.30 PM, on 27th July, 2023. The following Agenda were discussed in the meet.</p> <p>Agenda:</p> <ol style="list-style-type: none"> <li>1. Adherence of last meet</li> <li>2. Actions to be taken for avoiding Ragging Incidents in campus</li> <li>3. Anti-Ragging awareness activities for fresh batch of students</li> <li>4. Any complaints as to Ragging, since last meet</li> </ol>	<p>Committee</p> <p>Committee</p> <p>Committee</p> <p>-NA-</p>	<p>Committee &amp; Squad</p> <p>Anti-Ragging squad</p> <p>Committee</p> <p>-NA-</p>	<ul style="list-style-type: none"> <li>- No Such incidents were reported in last year</li> <li>- Regular patrolling in &amp; around campus by Anti-Ragging squad members</li> <li>- Orientation to be conducted for all Freshly reporting students.</li> <li>- No Complaints were reported previously</li> </ul>

1	<p><b>WELCOME ADDRESS BY Member Secretary</b></p> <p>Mr. Chetan K V welcomed all the Members attending the Meeting. He then briefed the members as to information on adherence and completion of the last meet. With the permission of Chairperson, the meet started.</p>
2	<p><b>ADDRESS BY Chairperson</b></p> <p>The Chairperson Dr. Gurunath Rao Vaidya addressed that, the Fresh batch of students are reporting to college and necessary Orientation to be scheduled for them. Chairperson also mentioned that the Patrol routes of Anti-Ragging squad members to be planned as per the concentration of students who have reported. Chairperson directed the Member Secretary to form Anti-Ragging squad and decide the patrol route.</p>



# ACHARYA INSTITUTE OF GRADUATE STUDIES

## ANTI-RAGGING COMMITTEE MEET

MINUTES OF THE MEETING HELD ON JULY 29th, 2023

Venue: Business Lab, AIGS  
Academic year: 2023-24

Time 12.30 PM – 01.00 PM

### MEMBERS PRESENT

Presided by-

Principal, AIGS –Chairperson

Dr. Gurunath Rao Vaidya

*Gurunath Rao Vaidya*  
Principal

Members - 1. Member Secretary

2. Members- Anti-Ragging Squad

Mr. Chetan K V

Mr. Chethan S

Mr. Kiran Kumar R

Mr. Rajesh K

Dr. Rughuram T

Mr. Yeshwanth V Naik

Mr. Basavaraj Biradar

Capt. Subramanayam

Dr. P Venkaiah Babu

Dr. Asokan Durai

Mr. Rajesh Rao K V

Mr. Nagaraju M L

Dr. Mohammed Faizee

Mr. Siddanth S Ayoor

Aacharya Institute of Graduate Studies

Soladevanahalli Hesaraghatta Road

Bengaluru - 560107.

4	<ul style="list-style-type: none"> <li>• Cottage area (Achitnagar)</li> <li>• Double Road from Achitnagar Circle towards Post office till down and area adjacent</li> </ul>	1. Dr. Abdul Rattia Naik 2. Mr. Mohammed Yoosuf Swaroop 3. Dr. Mohammed F-aizee 4. Mr. Siddanth S Ayoor All the above faculty from Department of Pyschology
5	<ul style="list-style-type: none"> <li>• College stadium</li> <li>• Canteen premises near Pharmacy College</li> <li>• College campus road- From Pharmacy College to Transport Department to Central Library Road</li> </ul>	1. Mr. Naveen 2. Mr. Basavaraj Above faculty from Department of Journalism 3. Mr. Manoj Department of Management
6	<ul style="list-style-type: none"> <li>• Campus Main Road from Gate 1 to Date 3</li> <li>• AIGS Front Premises</li> <li>• ANA Block road</li> </ul>	1. Mr. Pavan Kumar 2. Dr. Satish Kumar Above faculty from Department of Chemistry 3. Mr. Yashwant Naik 4. Dr. Raghuram T Above faculty from Department of Physics

*Gadhy*  
PRINCIPAL

Principal

Acharya Institute of Graduate Studies  
10, Hareeshwara Road



**ACHARYA INSTITUTE OF GRADUATE STUDIES**  
(NAAC Re - Accredited A+ Grade and Affiliated to Bengaluru City University)  
Soladevanahalli, Bengaluru-560107

Ref. no : AIGS/ Cir/Anti-Ragging

Date: 18<sup>th</sup> March, 2024

**CIRCULAR**

All the Anti-Ragging committee members are hereby informed to attend the committee meeting at the Principal's Chamber, AIGS on 18<sup>th</sup> March 2024 at 11AM to 12.00PM. The agenda of the meeting is to discuss the ragging complaints and previous meeting agendas.

Coordinator

Anti- Ragging Committee

Cc:

IQAC

Office

Principal

**Principal**

Acharya Institute of Graduate Studies  
Soladevanahalli Hesaraghatta Road  
Bengaluru - 560107.




# ACHARYA INSTITUTE OF GRADUATE STUDIES ANTI-RAGGING COMMITTEE MEET

MINUTES OF THE MEETING HELD ON MARCH 18th, 2024

Venue: Principal's chamber, AIGS  
Academic year: 2023-24

Time 11.00 AM - 12.00 PM

## MEMBERS PRESENT

Presided by-	Principal, AIGS -Chairperson	Dr. Gurunath Rao Vaidya
<b>Members</b> - 1. Inspector of Police, Soladevanahalli Police Station 2. General Administrator, Acharya Institutes 3. HOD-Dept. of FAD 4. HOD-Dept. of Psychology 5. Member Secretary, Asst. Professor, Dept. of Humanities (Law)		 Mr. Ramakrishne Gowda Mrs. Ashiwini Atul Joshi Mr. George Varied T Mr. Chetan K V

  
Principal

Acharya Institute of Graduate Studies  
Soladevanahalli, Hesaraghatta Road  
Bengaluru - 560107.

# MINUTES OF THE MEETING

Item Brief	Item Notes	Approvals	Action by	Remarks
<b>AGENDA ITEMS</b>				
	Prof. Gurunath Rao Vaidya, Principal Chairperson, AIGS, presided over the Meeting of the Anti-Ragging Committee held in Principal's chamber, at 11.00 AM, on 18 <sup>th</sup> March, 2024. The following Agenda were discussed in the meet. <ol style="list-style-type: none"> <li>1. Discussion as to adherence of implementation of previous meeting agendas</li> <li>2. Any complaints as to Ragging.</li> </ol>	Committee  -NA-	<p>It was observed that previous meet agenda were adhered as per committee decision</p> <p>No such complaints were reported</p>	Committee  -NA-
1	<b>WELCOME ADDRESS BY Member Secretary</b> Mr. Chetan K V welcomed all the Members attending the Meeting. He then briefed the members as to information on adherence and completion of the last meet. With the permission of Chairperson the meet started.			
2	<b>ADDRESS BY Chairperson</b> The Chairperson addressed the members that institution has implemented the "Zero Tolerance Policy" strictly towards curbing Ragging, and mentioned the campus has not recorded any Ragging incidents. He also addressed that committee should continue and consistently implement the same in future.			

PRINCIPAL, AIGS

&

CHAIRPERSON, Anti-Ragging Committee

Principal

Acharya Institute of Graduate Studies  
Soladevanahalli Hesaraghatta Road  
Bengaluru - 560107.



**ACHARYA INSTITUTE OF GRADUATE STUDIES**  
(NAAC Re-Accredited 'A+' and Affiliated to Bengaluru City University)  
Soladevanahalli, Bengaluru-560107

**ANTI-RAGGING COMMITTEE**

Ref No: ARC/Cir/01/AY 24-25

Date: 11/09/2024

**CIRCULAR**

**Subject: Mandatory Student Anti-Ragging Affidavit Submission**

This is to inform all UG, PG (including MBA & MCA Course) Students to duly fill and submit the **Mandatory Student Anti-Tagging Affidavit**. The Affidavit form has been attached herewith in the next page.

The **UGC Anti-Ragging Regulations, 2009**, has been attached herewith for the reference and adherence of all the students.

The Institution has implemented and maintains "**Zero Tolerance Policy**" towards Ragging in the Campus. All students shall adhere to the same.

**Instructions for Submission Affidavit-**

1. All students should print the **Mandatory Anti-Ragging Affidavit**, and submit the duly filled Affidavit on or before **16<sup>th</sup> September, 2024 (Last Date)**, to the concerned Department Coordinators/Class teachers, as notified by your Department.
2. HoDs are hereby informed notify the students, as to Coordinator/Class Teacher to whom the Affidavit has to be submitted.
3. HoDs shall take necessary measures to ensure that all on-roll students have submitted the Anti-Ragging Affidavits.
4. All student Affidavits shall be filed and maintained in the concerned Department level.

  
11/9/24  
Coordinator  
Anti-Ragging Committee

  
Principal

**Attachment: Anti-Ragging Affidavit Form**



Krishna  
cloudhat  
D.M trainz



**ACHARYA INSTITUTE OF GRADUATE STUDIES**  
(NAAC Re-Accredited 'A++' and Affiliated to Bengaluru City University)  
Soladevanahalli, Bengaluru-560107

**ANTI-RAGGING COMMITTEE**

Ref No: ARC/Cir/01/AY 24-25

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**CIRCULAR**

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4. All student Affidavits shall be filed and maintained in the concerned Department level.

  
11/9/24  
Coordinator  
Anti-Ragging Committee

  
Principal

Attachment: Anti-Ragging Affidavit Form



Princed  
checked  
D.M. Prainz

From,  
Mrs. Shashi Kiran Shetty  
HOD Department of Social Work  
Acharya Institute of Graduate Studies  
Bengaluru : 560090

To,  
Durga India  
34/1, 1st B Main Rd, 1st Cross,  
7th Block, Jayanagar,  
Bengaluru, Karnataka 560070

Date : 12-01-2024

Subject: Inviting Durga India for the Workshop in Acharya Institute of Graduate Studies

Dear Tomcy & Mrs Rabitha,

I hope this letter finds you well. It is our pleasure to extend a warm invitation to Durga India for an insightful workshop on Gender Safety. The workshop will be conducted by our dedicated POSH (Prevention of Sexual Harassment) Cell.

Event Details: Workshop on Gender Safety for Male and Female Faculty

Workshop Title: Gender Safety: Fostering a Secure Environment

Date: 18 January 2024

Time: 2:00 pm to 4:30 pm

Venue: ANA Block and EE & EC Block

Agenda:

Introduction to Gender Safety

Understanding and Implementing POSH Policies

Creating a Safe and Inclusive Workplace

Open Forum for Discussion and Q&A

Our aim is to empower organizations with the knowledge and tools necessary to cultivate a safe and respectful work environment for everyone. The workshop will cover essential topics related to gender safety, shedding light on the importance of preventing sexual harassment in the workplace.

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We believe that Durga India commitment to creating positive and secure spaces aligns with the objectives of this workshop. Your participation will not only enhance your organization's understanding of gender safety but also contribute to the larger societal goal of fostering a culture of respect and equality.

Please RSVP by 13 January 2024 to confirm your attendance. We look forward to your organization's active participation in this crucial workshop.

If you have any inquiries or require additional information, please feel free to contact Mrs. Shashi Kiran Shetty at Mobile No: 9845113019.

Thank you for considering our invitation. We anticipate a productive and engaging session.

Sincerely,  
Mrs. Shashi Kiran Shetty  
Department of Social Work, AIGS



# ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Accredited 'A+' and Affiliated to Bengaluru City University)

Soldevanahalli, Bengaluru-560107

## DEPARTMENT OF SOCIAL WORK, HUMAN RIGHTS PROTECTION CELL

And

## PREVENTION of SEXUAL HARRASSMENT CELL

Report Submission: 21/12/2023

Semester: Odd

Academic Year: 2023-24

Venue: AIGS seminar hall

Date: 07/12/2023

Time: 9:00am to 12:00pm

Duration: 3 hours

### TYPE OF EVENT: EVENT ON GENDER EQUALITY: Rights for Women, Transgenders and Sexual minorities.

Events in collaboration with DURGA India.

at AIGS seminar hall

Target Audience: Students of AIGS

#### Objectives:

1. To increase understanding of the challenges faced by women, transgender individuals, and sexual minorities in the college community.
2. To disseminate accurate information about gender issues, discrimination, and the importance of equality.
3. To create a more inclusive and accepting campus environment that embraces diversity.

#### Program Introduction:

The Human Rights celebration week represents the most vulnerable communities of the society including women, transgenders and other sexual minorities. The Department of Social Work, Acharya Institute of Graduate Studies collaborated with Durga India, a Non-profit organization working With Individuals, Communities & Spaces towards creating a Gender-Equitable future for Women

**Theme of the Event:** 'Seeing through her eyes'

**Detailed Report:** The AIGS Seminar Hall was well decorated by Ms Tomcy, Facilitator from Durga India and 3rd semester BSW students prior to the event. The concept of seeing through her eyes is

# POSH CELL

## MINUTES OF MEETING

# ACHARYA INSTITUTE OF GRADUATE STUDIES POSH CELL, AIGS

MINUTES OF THE MEETING HELD ON April 02 2024

Time: 3.00 pm

Venue: Staff Room, Dept. of Social Work

Co-ordinator, POSH cell, AIGS

Mrs. Shashi Kiran Shetty

Members:

1. Ms. Deepika
2. Dr. Lakshmi

## MINUTES OF THE MEETING

Agenda Item No.	Item Brief	Item Notes	Approvals / Actions	Action by Who / By Date
A	AGENDA ITEMS	Shashi Kiran Shetty presided over the meeting.. The following agenda items were placed before the committee A1. To conduct the competition for the students department wise by Durga Foundation on POSH A2 Topic to be decided.	A1. The modalities to be discussed	Item A2-Shashi Kiran and Lakshmi

## ADDRESS BY THE CO-ORDINATOR

Shashi Kiran Shetty welcomed all the members to the meeting. She then discussed the agenda items.

Action taken report and the minutes of the meeting were confirmed.

Note: No incident of Harassment has been reported till now.

Co-ordinator

*Carishya*  
**PRINCIPAL**

Acharya Institute of Graduate Studies  
Sankaravallu, Hozuraghatta Road

# ACHARYA INSTITUTE OF GRADUATE STUDIES POSH CELL, AIGS

MINUTES OF THE MEETING HELD ON THE JAN 30 2024



Venue: Staff Room. ,Dept. of Social Work

Time: 3.00 pm

Co-ordinator, POSH cell,AIGS

Mrs. Shashi Kiran Shetty

Members:

- 1.Ms Deepika
- 2.Dr Lakshmi

## MINUTES OF THE MEETING

Agenda Item No.	Item Brief	Item Notes	Approvals / Actions	Action by Who / By Date
A	AGENDA ITEMS	Shashi Kiran Shetty presided over the meeting.. The following agenda items were placed before the committee A1.To discuss the Durga seminar for the teachers,responsibilities delegated	The coordinator has discussed with the members.	Coordinator and members

## ADDRESS BY THE CO-ORDINATOR

Shashi Kiran Shetty welcomed all the members to the meeting. She then discussed the agenda items.

Action taken report and the minutes of the meeting were confirmed.

Note: No incident of Harassment has been reported till now.

Co-ordinator

*Signature*

**PRINCIPAL**

Acharya Institute of Graduate Studies  
Soledevanahalli, Hesarghatta Road  
Bengaluru - 560107

# ACHARYA INSTITUTE OF GRADUATE STUDIES POSH CELL, AIGS

MINUTES OF THE MEETING HELD ON 9-07-23

Time: 3.00 pm

Venue: Staff Room, Dept. of Social Work

Co-ordinator, POSH cell, AIGS

Mrs. Shashi Kiran Shetty

Members:

1. Ms Rashmi
2. Ms Lakshmi

## MINUTES OF THE MEETING

Agenda Item No.	Item Brief	Item Notes	Approvals / Actions	Action by Who / By Date
A	AGENDA ITEMS	Shashi Kiran Shetty presided over the meeting.. The following agenda items were placed before the committee A1. Welcome and Well being A2. To discuss on the action plan	A2 Modalities to be planned.	Item A 2 –Shashi Kiran. Item A3-Rashmi

## ADDRESS BY THE CO-ORDINATOR

Shashi Kiran Shetty welcomed all the members to the meeting. She then discussed the agenda items.

Action taken report and the minutes of the meeting were confirmed.

Note: No incident of Harassment has been reported till now.

Co-ordinator

*[Signature]*

*[Signature]*  
**PRINCIPAL**

Acharya Institute of Graduate Studies  
Soladevanahalli, Hosaraghatta Road  
Bengaluru - 560107



# ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-Accredited 'A+' and Affiliated to Bengaluru City University)

Soladevanahalli, Bengaluru-560107.

**Date & Time:** 03.11.2024: 3.00 PM to 4.00 PM

**Reference No:** AIGS/MoM/SGRC/4

**Location** : 102

**Duration** : 30 min

**Agenda** :-

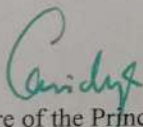
1. To give instructions about the Reconstitution of Student Grievance Redressal Committee as per UGC Guidelines.

**Members present:** 05/05

Sl. No	Representative's Designation	Name
1	Principal	Dr. Gurunath Rao Vaidya
2	Coordinator	Swapna Gowri C S
4	Members	From all Department

Discussion Summary:

Sl.no	Action/Discussion Points	Responsibility
1	The Meeting was held to inform the roles and responsibilities of SGRC Committee as per UGC Guidelines	Members

  
Signature of the Principal



# ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-Accredited 'A+' and Affiliated to Bengaluru City University)

Soladevanahalli, Bengaluru-560107

**Date & Time:** 01.09.2023: 2.00 PM to 3.00 PM

**Reference No:** AIGS/MoM/SGRC/3

**Location** : 102

**Duration** : 30 min

**Agenda :-**

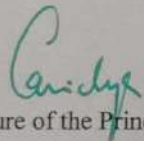
1. To give instructions about the class room disciplines.
2. To enquire any issues in the classes

**Members present: 04/04**

Sl. No	Representative's Designation	Name
1	Principal	Dr. Gurunath Rao Vaidya
2	Coordinator	Swapna Gowri C S
4	Class Representatives	From all Department

**Discussion Summary:**

Sl.no	Action/Discussion Points	Responsibility	Timeline
1	The CR should look into the Classroom discipline like all students should come on time to class have to hold the meeting with their class students and if any such issues found out that they can bring to the notice of respective class teacher or Grievance Coordinator	Class Representatives	Till there CR Duration
2	The CR Should report any issues they are facing during their class hours to respective class teacher or Grievance Coordinator	Class Representatives	Till there CR Duration

  
Signature of the Principal



# ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-Accredited 'A+' and Affiliated to Bengaluru City University)

Soladevanahalli, Bengaluru-560107

Ref. No.: AIGS/SGRC/NOV/2024/01

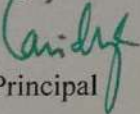
Date: 05/11/2024

## NOTIFICATION

This is to notify that the AIGS Student Grievance Redressal Committee is re-constituted with the following faculty members.

NAME	DEPARTMENT	DESIGNATION
MRS. LAKSHMI V	HEAD OF COMMERCE	CHAIRPERSON
MR. SATHISH KUMAR	CHEMISTRY	MEMBER 1 (SENIOR FACULTY)
MRS. ANNAPURNA V	KANNADA	MEMBER 2 (SENIOR FACULTY)
MRS. RANJANA	COMPUTER APPLICATION	MEMBER 3 (SENIOR FACULTY)
DR. MUDDASIR AHMED KHAN	BACHELOR OF BUSINESS ADMINISTRATION	MEMBER 4 (SENIOR FACULTY)
MS. SINJINI M G	STUDENT- DEPT. OF CRIMINOLOGY	STUDENT REPRESENTATIVE
MS. SWAPNA GOWRI C S	CRIMINOLOGY AND FORENSIC SCIENCE	MEMBER CO-ORDINATOR

The chairperson of Student Grievance Redressal Committee is hereby informed to conduct the regular meetings to address the student grievances.

  
Principal

AIGS

CC:

IQAC

Office





# ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-accredited 'A' and Affiliated to Bengaluru City University)

Soladevanahalli, Bengaluru-560107

AIGS EST 17

Date: 01.09.2023

## NOTIFICATION

Sub: Re-Constitution of Student Grievance Committee

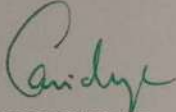
The institution has constituted the Student Grievance Committee with following members.

Sl. No.	Name	Designation	Department	Appointed as
1.	Dr. Gurunath Rao Vaidya	Principal, AIGS	Admin	Chairperson
2.	Ms. Swapna Gowri c s	Assistant Professor	Department of Criminology	Coordinator
3.	Class Representatives	Of all the sections of all the departments		Members

The notification shall come to effect from 1<sup>st</sup> Sep 2023 until further order

Copy to:

1. All Members
2. All HoD's
3. HR Dept
4. Office File

  
PRINCIPAL



## ACHARYA INSTITUTE OF GRADUATE STUDIES

(NAAC Re-Accredited 'A+' and Affiliated to Bengaluru City University)

Soladevanahalli, Bengaluru-560107

Ref No: SG/01/25-26

### REPORT

The Suggestion Box was opened on 13/01/2025. We have received one suggestion letter from the box to make alternative arrangement in the administrative office to attend the student queries in the absence of the Administrative Officer, to avoid waiting for long time. As the concerned authority had to attend to university work on emergency this lapse was happened. On bringing it to the notice of the principal, he called administrative officer and gave instructions to make one of the staff as in charge in his absence to handle students matter and the same is assured by the Administrative Officer.

The issue was addressed on 13/01/2025 in principle office.

A handwritten signature in green ink, appearing to read 'Caridy'.