



ACHARYA INSTITUTE OF GRADUATE STUDIES

Soladevanahalli, Bengaluru 560107

IQAC Board Members Meetings

2021-22



List of IQAC Board Members Meetings 2021-22

Sl. No.	Date of Meeting Conducted
1	25/06/2022
2	26/03/2022
3	27/11/2021
4	28/08/2021

MINUTES OF MEETING: IQAC
ACHARYA INSTITUTE OF GRADUATE STUDIES BENGALURU



Date & Time : 28 August 2021
Location : AIGS Board Room
Duration : 2.30 hrs. (10.30 a.m. to 1 p.m.)

Agenda :-

1. AQAR Submission Status
2. Academic Calendar
3. Quality Initiatives

Members present: 19/19

Sl. No	Representative's Designation	Name
1	Principal, AIGS	Prof. Gurunath Rao Vaidya
2	IQAC Coordinator	Dr. Anil.B.Malali
3	ES to Chairman, Acharya Institute	Mr. C B M Bhooshan
4	Head, Dept. of FAD	Mrs. Ashwini Atul Joshi
5	Faculty, Dept. of Chemistry	Dr. Riyaz-ur-Rahaman Khan
6	Head, Dept. of Mathematics	Dr. Ashok Kumar M
7	Faculty, Dept. of Management	Dr. S Gopalakrishnan
8	Faculty, Dept. of Computer Applications	Mr. Ravikiran R K
9	Faculty, Dept. of Chemistry	Dr. Rajegowda
10	Faculty, Dept. of English	Mr. Shasidhar
11	Faculty, Dept. of English	Mrs. Ranisha R
12	Librarian	Mr. Prashantha S C
13	IQAC Assistant	Ms. Bindu
14	Asia-Pacific Educational Engagement Manager, Alltech South Asia (Industry)	Ms. Godha Govind
15	Industry Representative	Mrs. Anuradha Prasad
16	Yoga Teacher (Industry Representative)	Mrs. Jayalakshmi Narayanan
17	Head-HR, IR & Admin, L& T Construction Equipment Ltd (Industry Rep)	Mr. S D Satish Chandra
18	Manager, Bank of Baroda	Mrs. Shanthi Vilvananthan
19	NSPIRA Service (Alumni Representative)	Aryashree
20	Student, VI Sem BCA (Student Representative)	Akshita S K

PRINCIPAL

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MINUTES OF MEETING: IQAC

ACHARYA INSTITUTE OF GRADUATE STUDIES BENGALURU



Compliance:


AQAR final draft prepared
Organized event on techniques for effective teaching.
Academic calendar prepared

Discussion Summary: Prof. Gurunath Rao Vaidya presided the meeting and welcomed the Board of members formally to the meeting. Further, Prof. Gurunath Rao Vaidya welcomed the board members formally to the meeting. The final draft copy of submission of AQAR was presented by the IQAC coordinator. The calendar of events for the upcoming academic year was also presented. Quality initiatives planned in order to enhance student learning experience were highlighted by the IQAC coordinator. The stakeholders provided suggestions with respect to events that would be beneficial for students which could be incorporated in the academic calendar. Prof. Gurunath Rao Vaidya assured implementation of the suggestions. The meeting concluded with the IQAC Coordinator presenting the proceedings of the meeting and proposing vote of thanks. The following are the discussion points:

	Action/Discussion Points	Responsibility	Timeline
1	Mr. S D Satish Chandra suggested more field work and internship programs for students in order to enhance their employability.	All faculty members	
2	Mrs. Shanthi Vilvanathan highlighted the need for more student – industry expert interactions to be organized.	All faculty members	
3	Mrs. Jayalakshmi Narayanan emphasized on the need to focus on student mental health and suggested mental wellness programs towards this end.	All faculty members	

Signature of the Chairperson / Designation

Date: 28 August 2021


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Bengaluru - 560107

MINUTES OF MEETING: IQAC
ACHARYA INSTITUTE OF GRADUATE STUDIES BENGALURU



Date & Time : 27 November 2021
Location : AIGS Board Room
Duration : 2.30 hrs. (10.30 a.m. to 1 p.m.)

Agenda :-

1. Submission of NIRF 22 (2020-21)
2. Submission of AISHE (2020 – 21)
3. PG Orientation

Members present: 19/19

Sl. No	Representative's Designation	Name
1	Principal, AIGS	Prof. Gurunath Rao Vaidya
2	IQAC Coordinator	Dr. Riyaz-ur-Rahaman Khan
3	ES to Chairman, Acharya Institute	Mr. C B M Bhooshan
4	Head, Dept. of FAD	Mrs. Ashwini Atul Joshi
5	Head, Dept. of Mathematics	Dr. Ashok Kumar M
6	Faculty, Dept. of Management	Dr. S Gopalakrishnan
7	Faculty, Dept. of Computer Applications	Mr. Ravikiran R K
8	Faculty, Dept. of Chemistry	Dr. Rajegowda
9	Faculty, Dept. of English	Mr. Shasidhar
10	Faculty, Dept. of English	Mrs. Ranisha R
11	Librarian	Mr. Prashantha S C
12	IQAC Assistant	Ms. Bindu
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14	Industry Representative	Mrs. Anuradha Prasad
15	Yoga Teacher (Industry Representative)	Mrs. Jayalakshmi Narayanan
16	Head-HR, IR & Admin, L& T Construction Equipment Ltd (Industry Rep)	Mr. S D Satish Chandra
17	Manager, Bank of Baroda	Mrs. Shanthi Vilvananthan
18	NSPIRA Service (Alumni Representative)	Aryashree
19	Student, VI Sem BCA (Student Representative)	Akshita S K

Gandya

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Discussion Summary: Prof. Gurunath Rao Vaidya presided the meeting and welcomed the Board of members formally to the meeting. Further, he proposed the vote of thanks to Dr. Anil B Malali, outgoing IQAC Coordinator who has been promoted to the position of QA, Acharya Institutes. The new IQAC coordinator -Dr. Riyaz-ur-Rahaman Khan, was welcomed aboard. The draft copy of submissions of NIRF 2022 and AISHE were presented. Additionally, the need to organize PG orientation soon was emphasized. The stakeholders provided suggestions for enhancing the quality of education at the institute as per the NIRF requirements. Meetings regarding preparation for AISHE were also suggested by the board members. Prof. Gurunath Rao Vaidya assured implementation of the suggestions. The meeting concluded with the IQAC Coordinator presenting the proceedings of the meeting and proposing vote of thanks.

The following are the discussion points:

	Action/Discussion Points	Responsibility	Timeline
1	Mr. S D Sathish Chandra suggested detailed review of NIRF and AISHE reports before final submission.	IQAC Coordinator	
2	Mrs. Shanthi Vilvananthan suggested increased focus on student and faculty research in order to enhance the research culture in the institute.	IQAC Coordinator	
3	Mrs. Anuradha Prasad highlighted the need for faculty development programs in order to improve the quality of teaching – learning processes.	IQAC Coordinator	
4	Ms. Godha Govind suggested organization of soft skills programs for undergraduate and post graduate programs in order to increase their chances of placements after course completion.	All HODs	
5	Mrs. Ashwini Atul Joshi, suggested appointment of a coordinator and meeting with all HODs to oversee preparations for PG orientation.	IQAC Coordinator and all HODs	

Signature of the Chairperson / Designation

Date: 27 November 2021

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MINUTES OF MEETING: IQAC
ACHARYA INSTITUTE OF GRADUATE STUDIES BENGALURU



Date & Time : 26th March 2022
Location : AIGS Board Room
Duration : 1.30 hrs. (10.30 a.m. to 12 p.m.)
Agenda :-

1. Academic Calendar
2. Result analysis presentation

Members present: 19/19

Sl. No	Representative's Designation	Name
1	Principal, AIGS	Prof. Gurunath Rao Vaidya
2	IQAC Coordinator	Dr. Riyaz-ur-Rahaman Khan
3	ES to Chairman, Acharya Institute	Mr. C B M Bhooshan
4	Head, Dept. of FAD	Mrs. Ashwini Atul Joshi
5	Head, Dept. of Mathematics	Dr. Ashok Kumar M
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MINUTES OF MEETING: IQAC
ACHARYA INSTITUTE OF GRADUATE STUDIES BENGALURU



Compliance:

NIRF Report 2021 – 2022 submitted

AISHE2020-21 submitted

Discussion Summary: Prof. Gurunath Rao Vaidya presided the meeting and welcomed the Board of members formally to the meeting. Further, Prof. Gurunath Rao Vaidya welcomed the board members formally to the meeting. The IQAC Coordinator presented the academic calendar for the upcoming year. Result analysis for the previous academic year was also presented. The stakeholders provided suggestions with respect to enhancing student performance and results in the upcoming academic year. Prof. Gurunath Rao Vaidya assured implementation of the suggestions. The meeting concluded with the IQAC Coordinator presenting the proceedings of the meeting and proposing vote of thanks.

The following are the discussion points:

	Action/Discussion Points	Responsibility	Timeline
1	Mrs. Shanthi Vilvananthan suggested more student skill – building activities to be added to the academic calendar	IQAC Coordinator and all HODs	
2	Mrs. Anuradha Prasad emphasized on the need to incorporate various innovative teaching methods in order to ensure student comprehension of subject matter and enhance their academic performance.	IQAC Coordinator and all HODs	

Signature of the Chairperson / Designation

Date: 26/03/2022

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MINUTES OF MEETING: IQAC
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BENGALURU



Date & Time : 25th June 2022
Location : AIGS Board Room
Duration : 2.30 hrs. (10.30 a.m. to 1 p.m.)

Agenda :-

1. Submission of AQAR
2. Submission of IQA
3. Planning and preparation of SSR
4. Student Satisfaction Survey

Members present: 19/19

Sl. No	Representative's Designation	Name
1	Principal, AIGS	Prof. Gurunath Rao Vaidya
2	IQAC Coordinator	Dr. Riyaz-ur-Rahaman Khan
3	ES to Chairman, Acharya Institute	Mr. C B M Bhooshan
4	Head, Dept. of FAD	Mrs. Ashwini Atul Joshi
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BENGALURU



Compliance:

FDP to be organized on attainment of COs and Pos.

Tentatively planned dates:

ED: 12/02/2022

IPR: 8/8/2022

ED & Innovation: 27/8/2022

Discussion Summary: Prof. Gurunath Rao Vaidya presided the meeting. Dr. Riyaz-Ur-Rahaman Khan, IQAC Coordinator commenced the proceedings by introducing the external and internal members of IQAC; and highlighting the importance of regular IQAC meetings. Further, Prof. Gurunath Rao Vaidya welcomed the board members formally to the meeting. The upcoming submission of IQA and AQAR was highlighted. He emphasized on the need for constructive suggestions by all the IQAC Board members with respect to planning and preparation of SSR. Mr. C B M Bhooshan, ES to Chairman, Acharya Institute highlighted essential aspects of the Student Satisfaction Survey. The stakeholders provided suggestions for planning, preparation of the SSR and appreciated the practice of taking their inputs into consideration. Prof. Gurunath Rao Vaidya assured implementation of suggestions towards timely and effective SSR submission. The meeting concluded with the IQAC Coordinator presenting the proceedings of the meeting and proposing vote of thanks. The following are the discussion points:

	Action/Discussion Points	Responsibility	Timeline
1	Mrs. Shanthi Vilvanathan suggested a detailed orientation regarding online data entry to NAAC portal.	IQAC Coordinator	
2	Mr. S D Sathish Chandra suggested a criterion – wise orientation for all NAAC criterion co-ordinators, in order to facilitate thorough understanding and execution of SSR work.	IQAC Coordinator	
3	Ms. Aryashree highlighted the need for student capacity building and skill enhancement.	All HODs	
4	Ms. Godha Govind suggested regular reviews and monitoring of SSR work for appropriate course correction.	IQAC Coordinator and Criterion coordinators	
5	Mrs. Anuradha Prasad emphasized the need to raise awareness about the student satisfaction survey and suggested measures for the same.	IQAC Coordinator and All HODs	

Signature of the Chairperson / Designation

Date: 25/6/2022


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