



DEPARTMENT OF COMMERCE UG

Report Submission:10/02/2025

Semester: EVEN	Academic Year: 2025–26	Venue:201 Block 1 AIGS
Date: 09/02/2025	Time: 9;50:40AMto10:40AM	Duration: 50min

TYPE OF EVENT: Orientation

EVENT NAME: Orientation on the Academic Internship

Target Audience:	BCOM 6th sem STUDENTS	Number of Participants: 40
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Objectives:

- To explain the rules, guidelines, and duration of the internship program.
- To create awareness about learning outcomes and evaluation methods.
- To help students understand their roles, responsibilities, and work ethics during the internship.
- To bridge the gap between theoretical knowledge and practical application.
- To enhance students' professional skills and industry exposure.

Program Introduction:

The Department of Commerce successfully organized an informative Orientation Program for the final-year 6th Sem students of AIGS on **9th February 2026**. The program was designed with the primary objective of preparing students for their upcoming internship experience by familiarizing them with the structure, expectations, and professional requirements of the internship program.

During the orientation, students were briefed on the importance of internships in bridging the gap between academic learning and practical exposure. Faculty members explained the objectives of the internship, duration, reporting structure, and evaluation criteria in detail. Guidelines regarding workplace ethics, professional behaviour, attendance, punctuality, and communication skills were clearly outlined to ensure that students adapt smoothly to the organizational environment.



Theme of the event:

"Bridging the Gap Between Academia and Industry"

The theme of the internship program focuses on providing students with the opportunity to apply their academic knowledge in real-world industry settings. By offering hands-on experience, the program aims to help students develop practical skills, build professional networks, and gain insights into the demands of the corporate world. The internship serves as a bridge between the theoretical concepts learned in the classroom and their practical application in the industry, preparing students for their future careers.

Detailed Report:

The Orientation Program for the final-year 6th Sem students of the Department of Commerce, AIGS, commenced at **9:50 AM** with a warm welcome address delivered by **Dr. Lakshmi V, Head of the Department and Assistant Professor, Department of Commerce**. In her address, she set a positive and professional tone for the session and emphasized the crucial role of internships in shaping students' academic and professional careers. She highlighted how internships provide real-world exposure and help students transition smoothly from classroom learning to the corporate environment.

An internship was explained as a structured and supervised work experience that enables students to gain practical knowledge in their chosen field of study. It serves as a vital link between theoretical concepts and their practical application, allowing students to develop industry-relevant skills, explore potential career paths, and understand workplace culture, ethics, and expectations.

Following the welcome address, the session continued with a detailed explanation of the **internship process**. Students were guided on how to approach and plan their internships effectively. Important information regarding the **final submission dates, deadlines, and evaluation criteria** was clearly explained. The session also covered the **necessary documents** required for internship approval and completion, along with guidelines on selecting suitable organizations and industries for internship placements. Clarification was provided regarding internship mentors and the department's expectations concerning supervision and guidance.

The importance of proper documentation was strongly emphasized, including maintaining daily work logs, preparing internship reports, and adhering strictly to



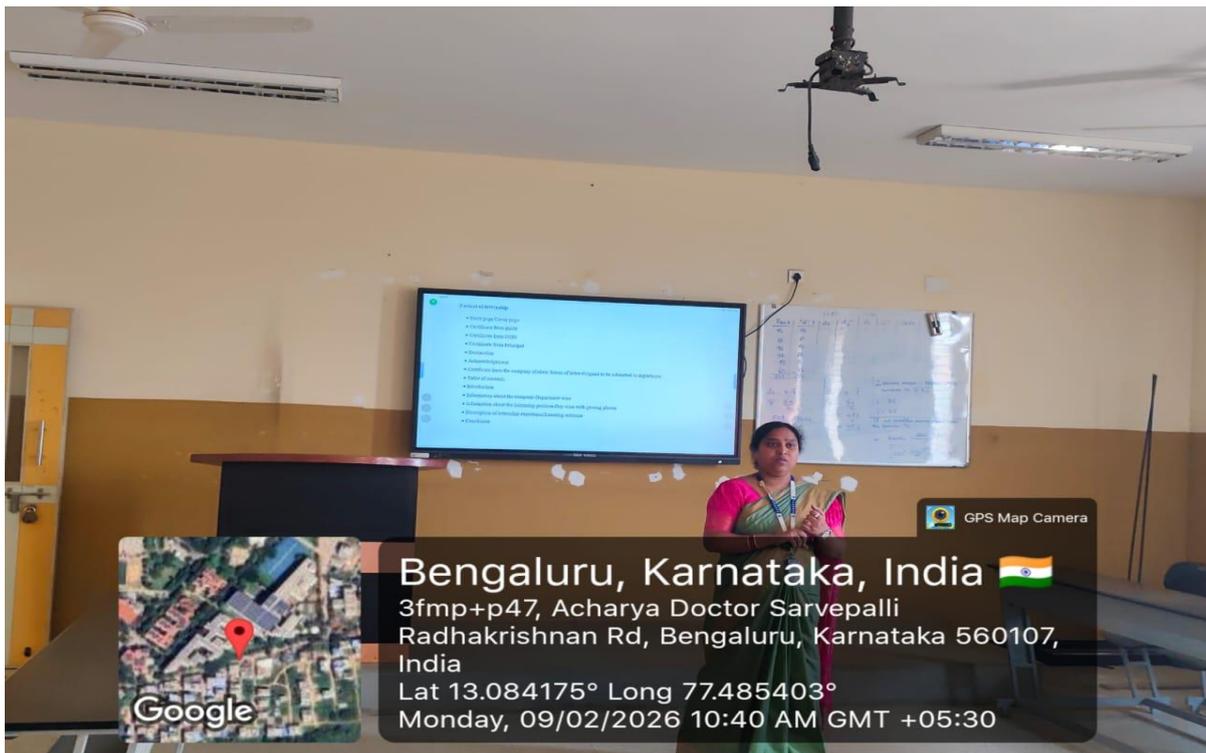
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submission timelines. Students were encouraged to actively interact with mentors, take initiative, and enhance their problem-solving, communication, and teamwork skills. Additionally, practical insights on resume preparation, interview etiquette, and career planning were shared to improve employability.

The orientation concluded with an interactive discussion session, where students' doubts and concerns were addressed by the faculty. Overall, the program was highly informative and beneficial, equipping students with clarity, confidence, and motivation to successfully undertake their internship and prepare for future professional endeavors.

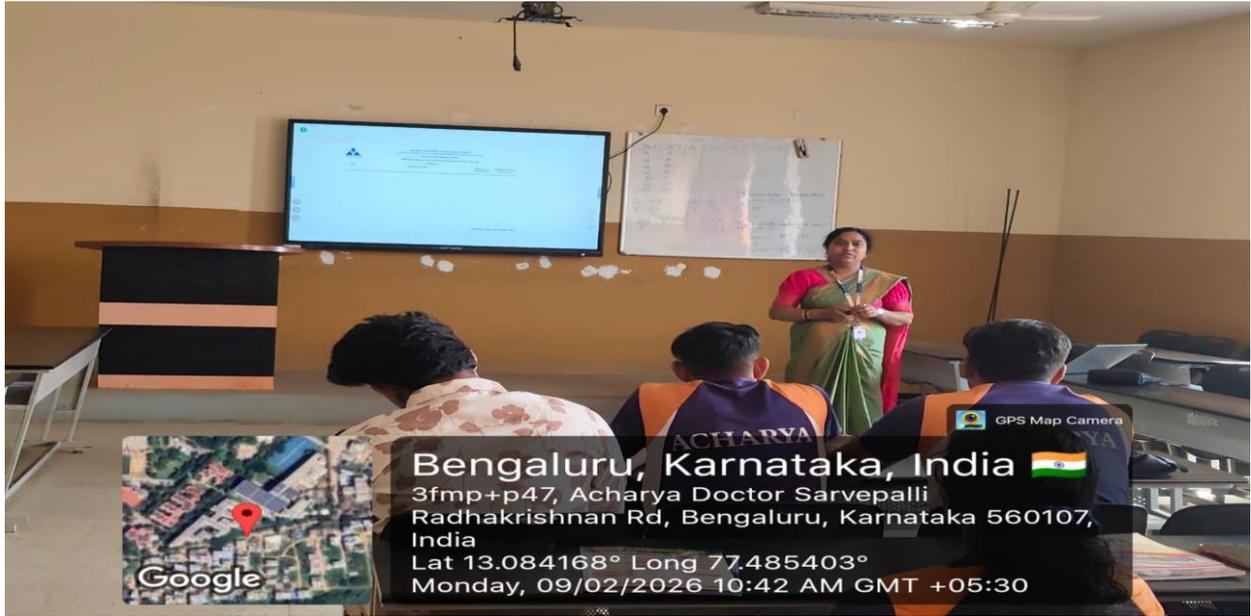
IMAGES CAPTURED DURING THE INTRENSHIP



Dr. Lakshmi V, as the Resource Person for the Academic Internship Orientation Programme.



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Dr Lakshmi V is explaining the details of the internship program.



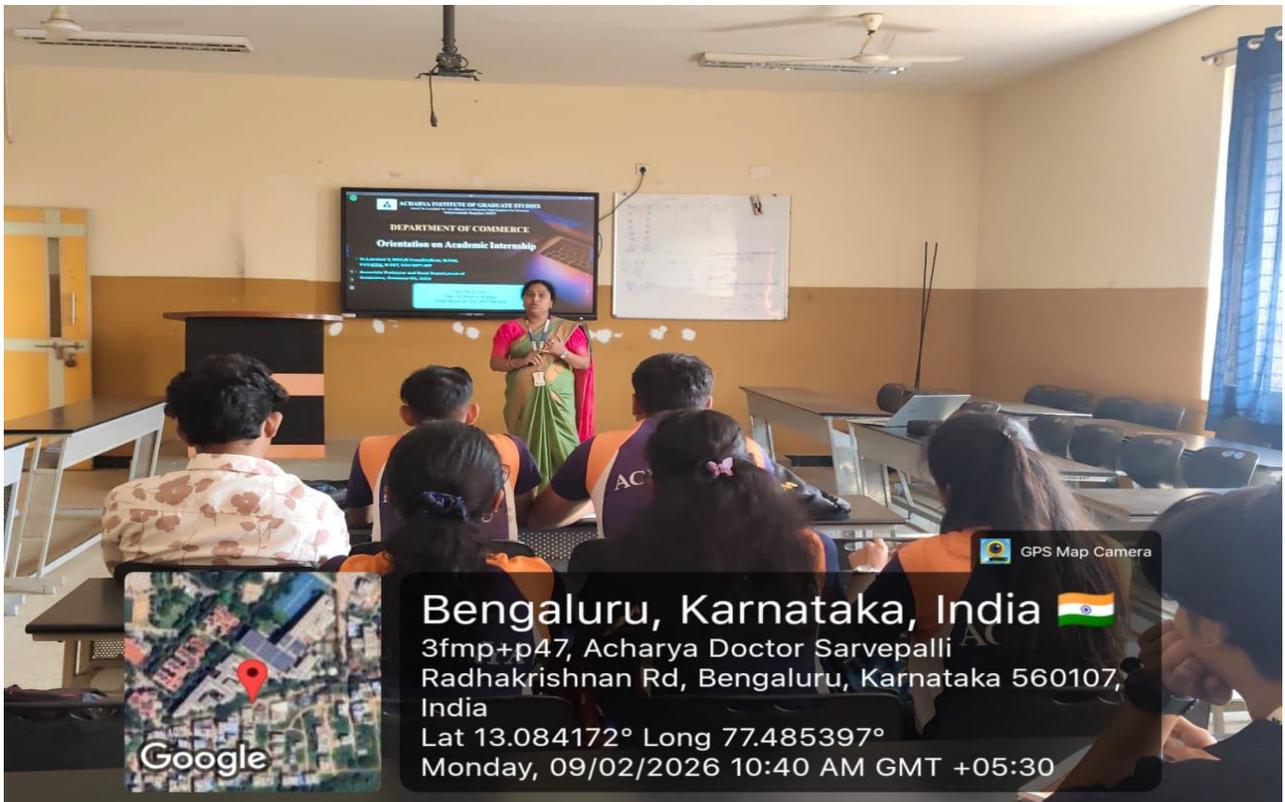
Students attentively engaged with the session, listening to the valuable insights shared by the speakers.



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Students noted down the information provided by the Head of the Department.



Dr Lakshmi V Maam provided a detailed overview of the internship process, covering all essential aspects to guide students effectively.

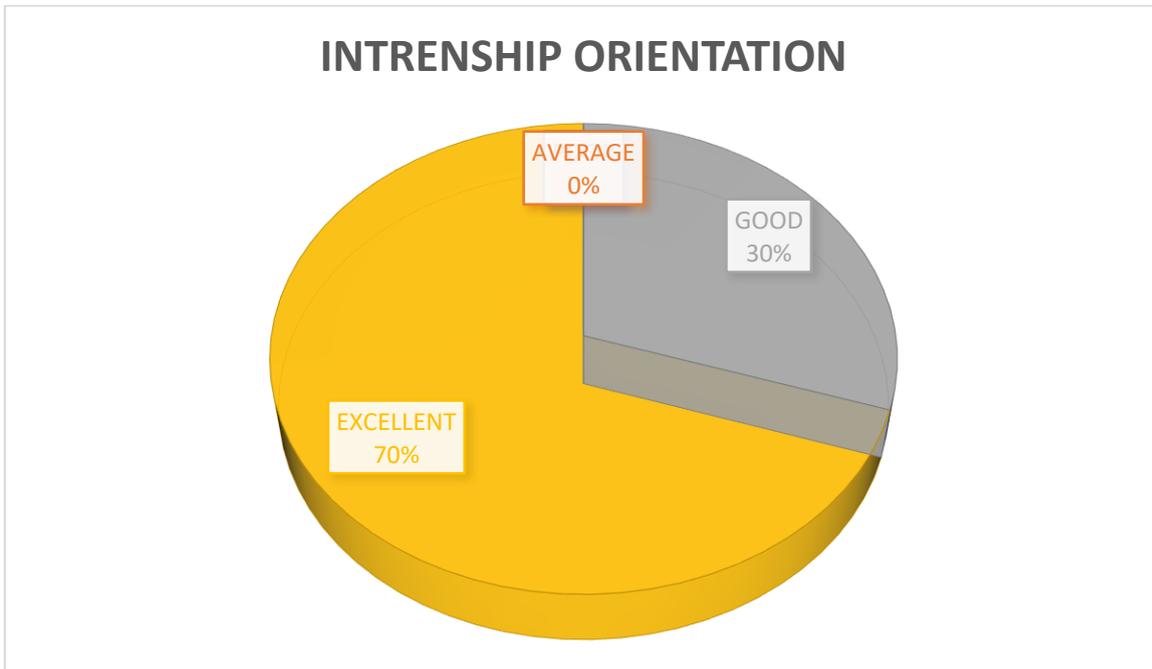


Outcomes:

1. Students understood the internship process and guidelines.
2. Students gained clarity on roles, responsibilities, and evaluation.
3. Students recognized the importance of internships for skill development and career growth.

Conclusion and Audience Feedback Summary:

The orientation on the academic internship was informative and well-structured. It provided students with clear insights into the internship process, expectations, and benefits, enabling them to prepare effectively for their academic internship. The participants responded positively to the session. Students appreciated the detailed explanation and clarity provided, and expressed increased confidence and awareness regarding the internship requirements and outcomes.



Result: Out of 40 students, 28 said Excellent,12 Students good. Hence, it is said that the overall feedback is excellent.